



## What You Should Bring



### Interview

Please bring along the following items with you when you come to the Experience Day or Interview otherwise CPP will not be able to proceed with your offer:

- Completed Application Form.
- Completed Security Screening Form.
- Proof of eligibility to work in the UK – (please see options below.)
- Proof of address – Bank Statement or Utility Bill (not a mobile phone bill.)
- Proof of National Insurance Number – NI Card, tax document, (ie P45, P60 etc.)

### Proof of Right to Work

Either provide 1 item of ORIGINAL documentation from **list 1** or alternatively 2 items of ORIGINAL documentation (in the combination give) from **List 2**.

#### List 1

- Passport showing the holder is a British Citizen or has the right to abode in the UK.
- Passport or other travel document endorsed to show that the holder can stay indefinitely in the UK, or can stay in the UK and undertake the type of work you are offering if they do not have a work permit.
- National Passport or National ID Card showing the holder is a national from a European Economic Area country or Switzerland.
- Passport or other document issued by the Home Office, which states that the holder has the right of residence in the UK as the family member of a national from a European Economic Area country or Switzerland.
- Residence Permit, issues by the UK to a national from European Economic Area country or Switzerland.
- Application Registration Card issued by the Home Office to an asylum seeker which states the holder is permitted to take employment.



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## List 2

### Combination 1

- National Insurance Number (permanent number only) and name from either P45, P60, National Insurance Card, letter from Government Agency.

#### **Supported by ONE of these documents**

- Full UK issued Birth Certificate which includes names of holders parents.
- **OR** Birth Certificate issued in the Channel Islands/Isle of Man/Ireland.
- **OR** A Certificate of Registration/Naturalisation stating holder is British Citizen.
- **OR** Letter / endorsed immigration Status Document from Home Office stating person names can stay indefinitely in the UK/no time limit.
- **OR** Endorsed immigration Status Document from Home Office stating person named can stay in the UK and this allows them to undertake the type of work on offer.

### Combination 2

- Work Permit or other approval to take employment issues by Work Permits UK.

#### **Supported by ONE of these documents**

- Passport or other travel document endorsed to show that the holder can stay in the UK, or can stay in the UK and undertake the work permit employment.  
**OR** Letter from the Home Office confirming that the person named is able to stay in the UK and undertake the work permit employment in question.

